



FRONT DESK RECEPTION UPSKILLING, EXCHANGE  
AND TRAINING IN LIFELONG CAREER GUIDANCE

# INNOVATIVE TRAINING METHODOLOGY AND MICROCREDENTIALS

STEFANO TIRATI





# METHODOLOGY

Bloom's  
Taxonomy  
Structure






# MODULES vs. LEARNING OUTCOMES

- A. RECEPTION & INFORMATION TO VISITORS
- B. MANAGE SPECIFIC REQUEST
- C. CONFLICT MANAGEMENT
- D. PROJECT MANAGEMENT AND ORGANISATIONAL SKILLS
- E. SPACE MANAGEMENT
- F. DIGITAL AND TECHNICAL SKILLS




# LEARNING ENVIRONMENT



DESK RECEPTIONIST TRAINING

← Main course page

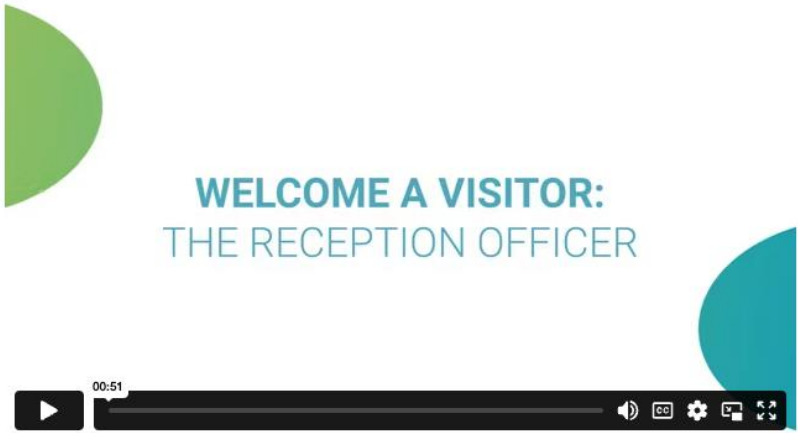
DESK RECEPTIONIST  
TRAINING



Category:  
Desk Reset

Activities/resources:  
1/13

## Welcome a visitor: the Reception Officer



WELCOME A VISITOR:  
THE RECEPTION OFFICER

00:51

← Previous  
Introductory video - Reception of visitors

Next →  
Welcome a visitor: adapts to the language of the visitor



# HANDS-ON vs. GAMIFIED LEARNING

- Gamified Learning Objects
- Practical scenarios
- Challenge based
- Peer Review



# DESK RECEPTIONISTS



# AVATAR

MODULE E

## PROJECT MANAGEMENT ORGANISATIONAL SKILLS



Realized by 



# VIRTUAL REALITY







# **MICROCREDENTIALS FOR DESK RESET?**



OLD SCHOOL  
CREDENTIALS



NEW SCHOOL  
CREDENTIALS

# A European Approach to Micro-Credentials



A joint initiative of  
European Commissioners  
Mariya Gabriel and Nicolas  
Schmit



European Skills Agenda

Achieving a European  
Education Area by 2025

Digital Education  
Action Plan



Council of the  
European Union

# Launch of European Digital Credentials for Learning

Join us on 25 October 2021!



#digitalcredentials



European  
Commission

# What is a microcredential?

The European approach to micro-credentials offers a common definition that is valid across sectors of education and the world of work and mirrors the societal mission of education and training

institutions, including higher and vocational education and training (VET) institutions, and non-formal providers as well as employers and labour market actors.



*A micro-credential is the record of the learning outcomes that a learner has acquired following a small volume of learning. These learning outcomes have been assessed against transparent and clearly defined standards.*

*Courses leading to micro-credentials are designed to provide the learner with specific knowledge, skills and competences that respond to societal, personal, cultural or labour market needs.*

*Micro-credentials are owned by the learner, can be shared and are portable. They may be standalone or combined into larger credentials. They are underpinned by quality assurance following agreed standards in the relevant sector or area of activity.*



# Toward EU standards for microcredentials

**01. Quality**

**02. Transparency**

**03. Relevance**

**04. Valid Assessment**

**05. Learning Pathways**

**06. Recognition**

**07. Portability**

**08. Learner-centred**

**09. Authentic**

**10. Information & Guidance**



# Vendors microcredentials

## Successful Companies Use Technology to Build Company Culture

**Skill Gap 87%**



**Employee Engagement 48%**



**Productivity 34%**

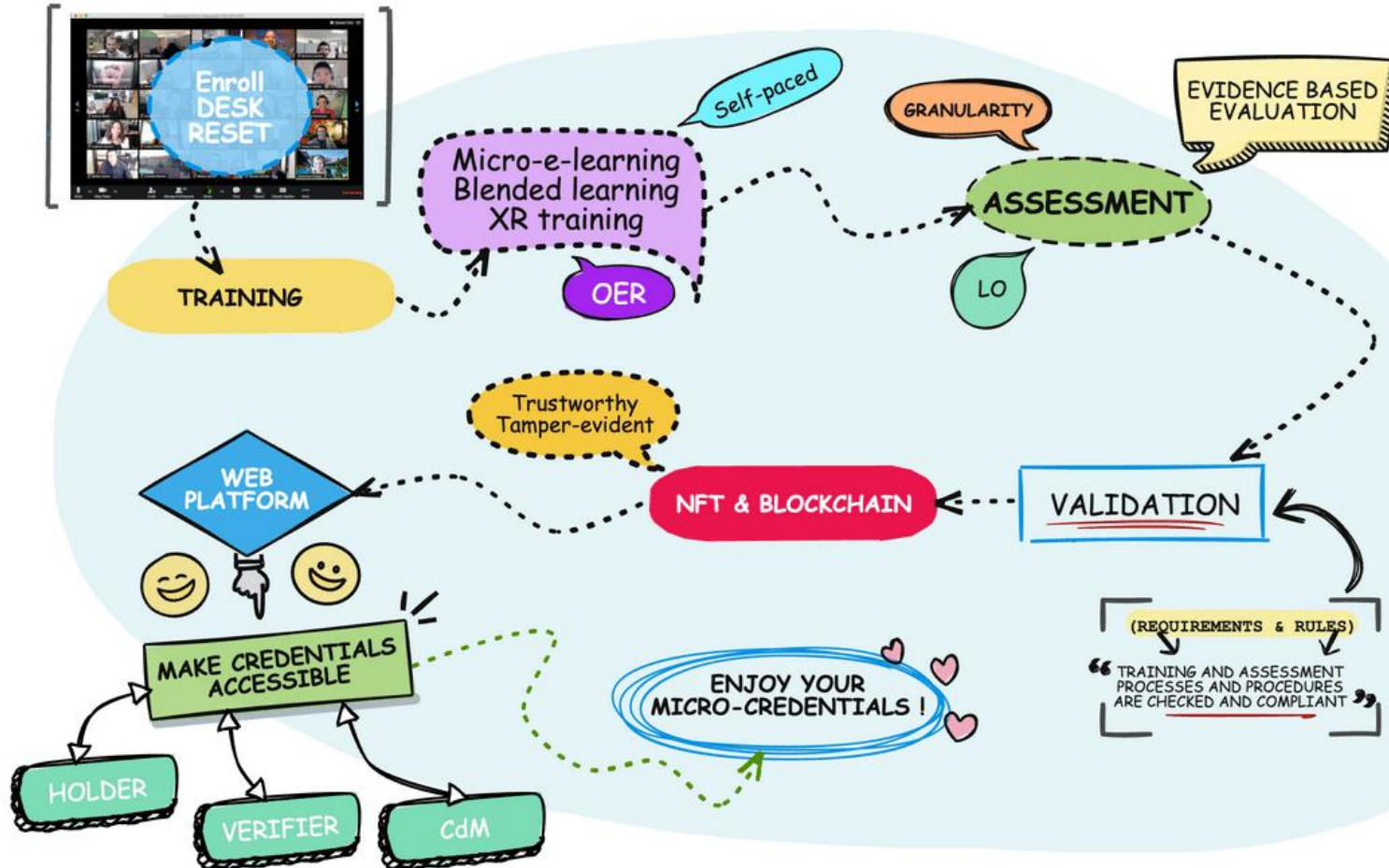


**Retention 26%**





# MICRO-CREDENTIALS WORKFLOW





# MC 4 DESK RESET

Challenges?

Opportunities?



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